

April Library Board Minutes
4/27/2021

Attendees:

Voting Members in attendance included: Deborah Cureton, Margaret Bundy, Karen Faile, Phyllis Jarvis, George Kirlin, MaryEtta Taylor

Guests in attendance included Rita Vogel (Library Director), Nancy Berry (Deputy Library Director), Billy Mosteller, Lancaster County Council, and Suzannah Baker, (Children's Librarian).

Members not in attendance included Kim Blackmon, Lynne Carroll, Erik Crawford and Leo Francis

Call to Order:

A Lancaster County Library System Board Meeting was held on April 27, 2021 at the Barnett Building, it began at 6:29 p.m. and was presided over by Dr. Deborah Cureton.

Introduction:

Welcome to new trustee, MaryEtta Taylor.

New Business:

Permission to change agenda to start with new business approved by Board. Introduction of new staff member, Suzannah "Susie" Baker, Children's Librarian. Susie will be focusing on summer reading and special summer projects for patrons. Everything will continue to be virtual this summer. Ms. Baker will be assisting with both Lancaster Main and Kershaw. Welcome Susie! Rita would also like to eventually hire staff to assist with teens

Public Comments:

No public comments

Approval of Minutes:

A motion to approve the minutes of the previous March meeting was made by Phyllis Jarvis and seconded by George Kirlin with changes to the date Kershaw will open and changing the member requesting a collection to be named to honor ex director Richard Band to Dr. Cureton.

Librarian's Report:

Rita Vogel reported that a walk through at Main will be April 28, 2021 and packing up will begin Monday at Barnett to be transported back to the Main Library.

Nancy Berry reported that business is steady at Del Webb and averages around 170 patrons each day. Del Webb is 67% of where they were in 2019. Patrons at Del Webb are pleased with the self checkout. Del Webb is currently fully staffed and ready to go back to regular hours beginning next week. Nancy is also looking into a coffee vending system for patrons.

Ms. Vogel reported that they are still researching a microfilm system and are considering Palmetto Microfilm System which offers a standard 2200 which will serve the Library's purpose. The library will not charge for providing copies and currently have microfilm dating back to 1830, which includes The Lancaster News, Kershaw News Era and Camden papers

Financial Report:

The Library is in good financial condition

Committee Reports:

Personnel:

More time is needed with the openings of the libraries to update the strategic plan concerning personnel issues. The importance of updating the strategic plan was emphasized as it could be used as an important tool for fundraising. Requests were made to the County Council for an Information Technology position, Teen Librarian, and another full time staff member in Kershaw so hours of operation can be increased a couple of nights a week and on Saturdays. All of these requests will have to be resubmitted after July 1, 2021 for the budget year 2021-2022.

Fund Raising:

The committee met before the meeting and are beginning to narrow down specific needs and levels of donations: Platinum, Gold, Silver, Bronze etc

Public Relations:

No report

Old Business:

Meeting of the Whole (Budget) met on April 13.

New Business:

Mr. Kirlin suggested that Rita contact The Lancaster News about ribbon cutting and the opening of Del Webb and Kershaw. Questions concerning hosting an open house were raised. It was decided that this be eliminated and possibly host a Fall/Winter celebration.

Additional:

Astronaut Charlie Duke was honored to have the rocket ship project named in his honor.

Adjourn:

A motion to adjourn was made by Phyllis Jarvis with George Kirlin second. The meeting was adjourned at 7:15 p.m. by Dr. Deborah Cureton.

Minutes submitted by Karen Faile