

The regular meeting of the Lancaster County Library Board was held Tuesday, July 25, 2017, at 6:30 p.m. in the meeting room of the Del Webb Library Branch. Members present were James Boling, Lynne Carroll, Deborah Cureton, Lisa Hallman, Phyllis Jarvis, and Thomas Monroe. Also present were Nancy Berry, Manager of the Del Webb branch; Rita Vogel, Director; and Steve Willis, County Administrator.

Four members of the public attended.

Chairman Thomas Monroe called the meeting to order at 6:30 p.m.

No public comments were made.

Chairman Monroe introduced the following new trustees: Jim Boling, At-large; Lynne Carroll, District 1; and Lisa Hallman, District 3.

Minutes from the regular meeting on June 1, 2017, were unanimously approved following a motion for approval by Dr. Cureton seconded by Ms. Carroll. The minutes from the called meeting on June 27, 2017, were corrected for the spelling of Ms. Carroll's name and unanimously approved following a motion for approval by Dr. Cureton seconded by Mr. Boling.

Librarian's Report: Ms. Vogel reported on the success of the summer reading programs at all three branches with nearly 5,000 participants.

Brenda Parker, Children's Librarian at the Lancaster Branch, will retire August 1, 2017.

Del Webb will host its very popular Wednesday ice cream social tomorrow.

To be functional, the Bookmobile needs repairs of \$2,000 to the transmission and also has leaks in the ceiling. The Board needs to plan when and how to handle this issue.

The Library has been hiring performers for Tuesdays and Wednesdays during the summer. Attendance so far has been approximately 260 at the main branch and 125 at the Kershaw Branch with both programs being held at outside venues. Approximately 120 have attended the programs at Del Webb which was hampered by space limitations as well as the fact that its numbers don't include children from local day care facilities.

As part of its community outreach, 1000 pairs of eclipse glasses have been purchased from Amazon for use on August 21. Ms. Williams plans to have speakers from 1:00 – 3:00 and community events at all branches on that day.

Ms. Vogel and employee April Williams plan to tour Waccamaw Library in Georgetown on August 25. This library was built for considerably less than the \$8,000,000 requested. Interested Board members are also welcome.

Available public computers, especially at the main branch, are unreliable at present. New ones have arrived but have not yet been installed by the IT department. The main branch will have 22 new computers; Kershaw, 6; and Del Webb, 11.

Ms. Vogel was asked about the possibility of the Kershaw librarian attending some Board meetings. Since attendance is not usually part of her job, Ms. Vogel will ask her if she would be willing to come sometime when the Board holds its meeting at the Kershaw Library.

Financial Report: The Library System is in good shape financially with all funds for this fiscal year nearly depleted. The report given to the Board includes only figures for May. The final figures will not be available until this fiscal year's budget is closed out. The remainder of the Lottery funds was received this month and has been used. State aid for this fiscal year will be \$2.00 per capita after going from \$2.25 in 2008 down to \$.77 during the Recession. Ms. Vogel will email the final budget figures to the Board as soon as she has them.

Old Business: Nomination of Officers:

The following officers were nominated and received unanimous approval: Thomas Monroe, Chairman; Deborah Cureton, Vice Chairman; Phyllis Jarvis, Secretary.

New Business: Update by Steve Willis on County Council's input regarding Capital Improvements:

Available information at this time states that Humana will transfer part of the Springs block to the City and part to the County and the White Street parking to the County in late October to early November. The Tucker and BC Moore sections would be available to the Library. Mr. Willis cautioned that none of this transfer has been written in stone at this time.

The County is in the process of updating the engineering report on this building.

Questions arose about whether the building is ADA compliant. Mr. Willis stated that it was when Humana was occupying it. There are two elevators in the Tucker building. All the current furnishings in the Tucker building will remain when it is transferred.

There has been discussion about the possibility of a single Project Manager for several projects, one of which could be the libraries. This action would likely result in a savings for all entities. Someone from York County has been recommended.

The Library Board needs to move forward in getting an RFQ to Nicholas Miller. Chairman Monroe will contact Mr. Kirlin and Mr. Willis to ascertain that this process is expedited.

The next regular Board meeting will be Tuesday, September 26, 2017, at 6:30 at the main branch.

Ms. Jarvis made a motion to adjourn, seconded by Mr. Boling, and passed by unanimous approval.

Respectfully submitted,

Phyllis Jarvis, Board Secretary