

Lancaster County Library

Board Meeting Minutes

Date: Tuesday, July 22, 2025

Time: 6:30 PM

Location: Lancaster County Library - Del Webb Branch

7641 Charlotte Highway, Indian Land, SC 29707

Members Present:

Anne Murphy, Chair

Brittany Gargano-Smith

Keith Grey, Sr.

Debby Hegler

Paulette Isoldi

Phyllis Jarvis

Ann Tillman

Jim Timmons

Kayla Vaughn

Staff Present:

April Williams, Director

Nancy Berry, Deputy Director

Tally Johnson, Deputy Director

Call to Order: 6:32 PM by Anne Murphy, Chair

Public Comments: Marny Mortimore, parent of two teens, author, and educator, expressed concern about teen books being moved to the adult section. April Williams, Director, explained that YA (young adult) books had been moved to the adult section based on recommendations from the SC State Library. Williams also noted this was phase 1 which would be followed by a second phase where a true teen section would be created.

Approval of Agenda: Motion to accept made by J. Timmons and seconded by P. Isoldi. All approved.

Approval of May Minutes: Motion to accept made by D. Hegler and seconded by K. Grey. All approved.

Welcome to the Newest Board Members: Brittany Gargano-Smith and Kayla Vaughn

Librarian's Report:

- May 29 - SCSL Facilities Chat to discuss renovations

- June 3,4,6 - Summer Reading Kick-Offs
 - Lancaster Branch had 150-200 attend
 - Del Webb Branch had a donut truck and ~300 attend
 - Kershaw Branch had ~75 attend
- June 19 - SCLA Executive Board meeting (Williams serves as treasurer; noted SCLA conference is in October)
- June 20 - SCLends Advisory Meeting (SCLends is a consortia consisting of 19 counties.)
- June 25 - SCSL Annual Survey Training (A.Williams and N. Berry attended training for upcoming change in software.)
- June 26 - County Finance Conference
- July 9 - County Dept. Head Meeting
- July 11 - SCAPLA (SC Assoc. Of Public Library Admin.) Legislative Committee Meeting
- July 15 - Indian Land Lunch Rotary: Presentation on Del Webb's book lockers
- July 18 - SCAPLA Meeting at State Library: Presentation on Federal Grant for Del Webb's book lockers

Deputy Directors' Reports:

- T. Johnson
 - New hire - July 15
 - Use of book lockers
 - Summer Reading participation
 - 100-150 books ordered per month
- N. Berry
 - June 2 - Summer Reading Kick-Off
 - June 9 - SC Lends Circulation Committee Meeting
 - June 25 - SCSL Annual Survey Training
 - June 26 - Summer Finance Conference
 - July 9 - County 2nd in Command Meeting
 - Chris Kernan (new PT employee) began programming for toddlers and 4K children at First Steps
 - Began a partnership with Kershaw Fire Department: Lego Club, stories, and more
 - The Digital Info Board is now operating again (advertising programs and services)
 - New hours - No longer closed at lunch; Monday 9am-7pm and Tuesday-Friday 9am-5pm

Financial Report:

- B. Gargano-Smith inquired about the possibility of listing the amount spent on supplies based on categories
- A. Williams explained the financial software being used will be upgraded over the next two years

Discussion

A. Strategic Plan

- With plans to update the strategic plan, there was discussion concerning whether or not there was need for a consultant to assist with the process.
- Motion for P. Isoldi to distribute handouts was made by B. Gargano-Smith and seconded by K. Vaughn. All approved.
- P. Isoldi shared information she researched concerning strategic plans and suggested a consultant was not necessary.
- D. Hegler agreed changing the strategic plan to 3 years from 5 years would be advantageous. It was also noted that the current plan contains valuable information that can be useful in the new plan.
- A. Williams noted the SC Library offers a \$2500 grant for consulting.
- There was discussion among board members about expertise and experience among board members that would be helpful in gathering data and community input.
- Motion for a review of the current strategic plan by staff was made by B. Gargano-Smith and seconded by P. Isoldi. All approved.
- Motion to table the discussion on the strategic plan until the next meeting was made by P. Isoldi and seconded by J. Timmons. All approved.

B. Committees

- P. Isoldi discussed the need for committees and presented suggestions for possible committees
- With no current committees, board members discussed and voted to establish the following committees:
 - Publicity
 - Strategic Plan
 - Youth Services
 - Newsletter
- D. Hegler made a motion to combine the publicity and newsletter committees. P. Isoldi seconded. All approved.
- After discussion, board members voted to dismiss the need for finance, archives, and grant writing committees. It was also noted that rather than a parliamentary committee, there should be a parliamentarian position.

- B. Gargano-Smith noted that according to the Board Manual individuals not serving on the Board could serve on the committees.

C. Teen Services & Collections

- B. Gargano-Smith expressed concern and confusion related to the empty space in the teen zones. She also shared specific titles that are on the SC Junior Book Award and SC Young Adult Book Award lists that have been moved to the adult sections. These lists are compiled by a committee of school librarians. Gargano-Smith expressed the board should have been involved in the decision to move these books to the adult section.
- A. Williams stated that moving the books to the adult section was a collection decision based on a recommendation issued by the SC State Library. She explained that there was previously a Young Adult section rather than a Teen section.
- There was discussion concerning the discrepancy between what is considered young adult. Some sources consider young adults to be 12-20 while others consider them to be 18-21.
- K. Vaughn requested clarification on what the Young Adult/Teen section was compared to what future plans for this section will be in addition to a timeline for future plans.
- P. Isoldi moved to table discussion about the teen collection and P. Jarvis seconded the motion. The majority carries.

D. 250th Anniversary Committee

- A. Murphy shared information concerning the 250th Anniversary Committee noting it is a bipartisan committee with opportunities to participate and collaborate
- Resources are forthcoming with great programming

Next Meeting: 6:30 PM September 23 at the Lancaster Main Branch

Adjourn: 8:20 PM Motion to adjourn made by J. Timmons and seconded by K. Vaughn.
All approved.

Minutes submitted by secretary, Ann Tillman