

Lancaster County Library

Board Meeting Minutes

Date: Tuesday, March 28, 2023

Time: 6:30 p.m.

Location: Lancaster County Library-Main

313 S. White Street

Lancaster, SC 29720

Members Present:

Dr. Deborah Cureton

Debby Hegler

Phyllis Jarvis

George Kirlin

Anne Murphy

MaryEtta Taylor

Members Absent:

Dr. Jim Timmons

Staff Present:

April Williams, Director

Nancy Berry, Deputy Director

Call to Order: 6:26 p.m. by George Kirlin, Chair

Public Comments: none

Approval of Agenda: Motion to accept-Dr. Cureton 2nd - P. Jarvis ; motion carried

Minutes- Approval- Motion to approve with corrections – P. Jarvis; 2nd- Dr. D. Cureton; motion carried

Librarian's Report: *included in packet*

- Ribbon Cutting-Kershaw iLab
 - Well-attended; all were excited about the lab and the possibilities for its use.
- Partnership with Recreation Department
 - Movie in the Park- June; Recreation Department has the equipment, and the library has the license for showing movies.
 - July 4th Celebration- to be held at the Buford Battle Ground site; fireworks, historical presentations being planned.
- Women's Circle-FUM –
 - A. Williams attended a meeting on February 13; she made a presentation and gave out materials about the library's programs and services.
- Strategic Planning Meeting w/Jason Gray-Feb. 28
 - The discussion included important points about how vital the libraries' programs and services are to the communities throughout the county in terms of the strategic plans that are being considered. Some of the activities and partnerships included in the discussion were the Early Literacy Program, Economic Development, as well as the various partnerships with other entities such as USCL. Several board members were also in attendance at this meeting on Feb. 28.
- Budget Presentation to Finance -March 6th
 - A. Williams met with the County Council finance committee to discuss upcoming budget requests. The requests will be presented to the full council on March 29th.

- Budget Presentation to Council-March 29th
 - The only increase in the budget to be requested is for maintenance funds. It will be for an increase to \$55,000 from \$32,000 now in the budget. A. Williams reported that she feels that this will be approved without issue.
- Seed Library
 - These are being used at all sites; participation by patrons has been high.
 - Plans are being discussed for partnering with Lancaster County Soil and Water Conservation in the future to add to the program in various ways.
- Line Dance Class-Great Success!
 - Classes are going very well; numbers of participants have been very good.
- Podcast Equipment-ready to go!
 - Will be putting information out on social media to get sessions set up.
- Additional points that were included:
 - ILS- system will be migrating to a new system which is to in place June 22; some concerns were expressed; there are plans in place to handle any issues related to the migration are in place.
 - A. Murphy asked if there is a process in the system for “flagging” any books that may not be appropriate for certain age groups; both April and Nancy explained how books are placed in sections and marked to indicate levels of topics for various age groups, but that no flagging is done; the feeling is that parents need to make those decisions and the measures are taken to give parents that opportunity.

Deputy Director’s Report:

Nancy Berry reported:

- Line dancing class was starting tonight (Mar. 28) at Del Webb.
- The yoga class has gone very well.
- Meeting room use is up.
- She is researching remote locker systems and grants for funding for this type of system at Del Webb; she is also going to include Friends of the Library in the process of fund-raising for a particular part of the project such as the awning cover. She presented a handout with information on the costs for the project.

Financial Report:

Included in the packet; the board was made aware of the county’s intention of increasing the salary for part-time employees. This will be helpful to all the libraries in filling positions.

Action Items:

- Discussion of and voting on the Code of Conduct for library use was conducted; some minor changes were made to the verbiage in the code. Motion to approve the revised version made by A. Murphy; 2nd- P. Jarvis; final version will be framed and placed in each library.

Discussion:

- Action item for the next meeting – regarding a gift in honor of Richard Band who was head librarian for over 30 years will be discussed.
- New member- Anne Murphy was formally introduced; We are all excited to welcome Anne!!

Next meeting:

- **May 23rd; Kershaw Branch**

Adjourn: 8:15 p.m. motion by P. Jarvis; 2nd by Dr. D. Cureton; meeting adjourned