

A special meeting of the Lancaster County Library Board was held Tuesday, February 27, 2018, at 6:30 p.m. in the Caroliniana Room of the Lancaster Library. Members present were James Boling, Lynne Carroll, Deborah Cureton, Margaret Gamble, Phyllis Jarvis, George Kirlin, and Thomas Monroe. Also present were Rita Vogel, director, and Nancy Berry, manager of the Del Webb branch.

No members of the public attended.

Vice Chairman Cureton called the meeting to order at 6:30 p.m. and presided until Chairman Monroe arrived to continue presiding.

No public comments were made.

The purpose of this special meeting was to discuss both the details regarding the J. Marion Sims Foundation's handling of surveying the community for the Board and the Board's invitation from the Infrastructure and Regulations Committee.

Discussion about the survey centered around when and what means to use to distribute the survey. Copies of the survey were provided to Board members. The Board decided that links to the survey would be placed on the home pages of the Library, School System, City, County, Chamber, and SIMS websites. Paper copies would also be available at all branches of the Library. The editorial from Robert Folks and Mr. Monroe would also give a link to the survey. This survey would need to remain active until at least the end of March. For the project manager the Board eventually hires, this information would be a beginning to his or her learning about our community. The response to this survey would not interfere with whatever other information the project manager might want to gather from the community.

The committee for evaluation to choose a project manager will meet Friday, March 2, 2018, to narrow the eight candidates to three firms. James Boling has replaced Thomas Monroe on this committee. The next step will be for Nicholas Miller, County Procurement Director, to schedule interviews with each of the three firms, hopefully one daily within the span of a week. One firm will be chosen with this decision likely made by the end of March. Questions arose as to whether other members of the Board would be able to attend these interviews and have any voice in the final choice. Ms. Vogel will check with Mr. Miller and inform the Board of his response to those questions.

Discussion also included whether the Board needed to report to the I & R committee on March 13, 2018, and, if so, what information needed to be presented. It was decided that Ms. Vogel would speak for the Board and give the committee an update at this time on exactly where the Board is in the procurement process while working under Mr. Miller's guidance.

The next regular Board meeting will be March 27, 2018, at 6:30 in the Caroliniana Room of the Lancaster Library.

Respectfully submitted,

Phyllis Jarvis, Board Secretary