

The regular meeting of the Lancaster County Library Board was held Tuesday, September 26, 2017, at 6:30 p.m. in the Carolinian Room of the Main Library. Members present were James Boling, Lynne Carroll, Deborah Cureton, Erick Crawford, Margaret Gamble, Phyllis Jarvis, and George Kirlin. Also present were Nancy Berry, manager of the Del Webb branch; Rita Vogel, director; and Steve Willis, County Administrator.

Five members of the public attended.

Vice Chairman Deborah Cureton called the meeting to order at 6:30 p.m.

One public comment was made by Clare McConaughay. Her comments dealt with the information contained in several articles from **The Lancaster News** and expressed her concern about the public's perception of the plans for using the Library System's portion of the Capitol Sales Tax funds. She also expressed concern that no member of the Library Board had responded to the content of the articles.

Mr. Willis responded with the current update about County Council's position on the use of the Tucker Building. The Library Board will make a recommendation to Council about where the Lancaster Branch will be located and what improvements will be made to the other branches. Council will have to approve the Library Board's recommendation. However, nothing can be finalized until the Humana Building is actually deeded to the City or County.

New Business: Part A The SIMS Foundation will speak to supporting us by administering and analyzing a survey for community input regarding the library.

Susan DeVenny, president, spoke to the Board about the origins and mission of the Foundation. She also addressed the importance of our libraries to the community. She informed the Board of the possibility of the Foundation's helping to conduct a survey of the community for the Library System. She stated the Foundation had assisted the Gregory Health and Wellness Center to survey the community as a way to assess its effectiveness according to its membership. She introduced Don Gardner, Director of Auxiliary Services at the Gregory Center, to explain how this survey was conducted and to show the results. He also addressed who responded to the survey and how these responses have helped the Center to improve its services to the members and community.

The Foundation will conduct a survey of the Board members and library staff of their vision for the future of the Library System.

Vice Chairman Cureton thanked the SIMS Foundation for its presentation and for its help to the Library System.

The Board also discussed working with the Foundation to survey our patrons and other members of the community.

Minutes from the July 25, 2017, meeting were unanimously approved following a motion for approval by Ms. Carroll seconded by Ms. Gamble.

Librarian's Report: Ms. Vogel reported that she, Ms. Berry, and April Williams recently toured the Waccamaw Library in Georgetown. This library was built for \$3.2 million even though \$6 million had been requested. Even though some members of the community didn't see the need for a new building, there were no complaints afterwards and the patrons love it and its services now. She and Ms. Williams were particularly impressed with the busy gaming room, the children's space where programs were intergenerational, the artwork everywhere, the auditorium, and the exterior landscaping which was completed by the community. They were also impressed with the community support here.

The Bookmobile has been repaired and will be used in October and November.

Ms. Vogel also said there were two possibilities for hiring as the Children's Librarian at the Main Library and she hopes to hire someone soon.

Financial Report: Ms. Vogel responded to a question about how maintenance figures were listed by saying that maintenance accounts, along with certain other accounts, are lumped together.

Committee Reports:

Building Committee – Mr. Kirlin reported that an introductory meeting with Nicholas Miller had taken place, and Mr. Miller would be preparing an outline for an RFQ hopefully to be completed by the end of October for the Board to review at its meeting.

Ms. Gamble will also contact Oceana Gold through Councilman Jack Estridge to investigate possible cooperation with them on improving the Kershaw Branch.

No other committee reports were given.

Old Business: Librarian's goals for FY2017-2018

Ms. Vogel shared the following goals she has for the coming year:

- \*Hire a Children's Librarian for the Main Library
- \*Develop, along with the Board, vision/mission/strategic plans
  - \*Begin the process, along with the Board, of planning the building/remodeling of a Main Library and making improvements to the other branches
- \*Provide Playaways with our lottery funds
- \*Revise the circulation manual and refine collection management policy with Board approval
- \*Implement Saturday programming for the afternoons when patron visits are down
- \*Reassess staffing and determine needs as required by Human Resources

These goals will become part of the director's job performance review and the Board will evaluate progress toward achieving them in May 2018.

New Business: Part B: Lynne Carroll has concerns regarding signage in Kershaw

Ms. Carroll expressed her concerns that there were no signs giving directions to the Kershaw Library, making it difficult to find. Ms. Vogel will order the signs and the County will put up the signs. She also requested that Board members have name tags so that members of the public will be able to identify individuals. The County will provide these tags.

The Board addressed the issue of making the public and Council aware of the Board's position on using the Tucker Building as the site of the Main Library. The Board decided that Chairman Monroe would meet with Council Chairman Steve Harper to discuss this matter and report back to the Board. Board members could also speak to their district Council members to make them aware that the Board had not voted on a location for the Main Library.

The next regular Board meeting will be November 28, 2017, at 6:30 p.m. at the Kershaw Library.

Ms. Jarvis made a motion to adjourn, seconded by Ms. Gamble, and passed by unanimous approval.

Respectfully submitted,

Phyllis Jarvis, Board Secretary