

The regular meeting of the Lancaster County Library Board was held Tuesday, May 29, 2018, at 6:30 p.m. in the Meeting Room of the Kershaw Library. Members present were James Boling, Lynne Carroll, Deborah Cureton, Margaret Gamble, Lisa Hallman, Phyllis Jarvis, and George Kirlin. Also present were Nancy Berry, manager of the Del Webb branch, and Rita Vogel, director.

One member of the public attended.

Chairman Cureton called the meeting to order at 6:30 p.m.

No public comments were made.

Minutes from the March 27, 2018, meeting were unanimously approved following a motion for approval by Ms. Gamble seconded by Mr. Boling.

Minutes from the April 26, 2018, called meeting were unanimously approved following a motion for approval by Ms. Carroll seconded by Mr. Boling.

Librarian's Report: Ms. Vogel reported that the J. Marion Sims Foundation would like to schedule a bus trip to the main library in Richland County and possibly to a site more comparable to our libraries for the Library Board, County Council, and other interested community members. Once we have a full Board and have had a meeting with Macmillan Pazdan and Smith, a date for the trip will be selected.

The meetings to gather community input for planning improvements to the Lancaster Library System have been scheduled for 7:00 p.m. as follows: Kershaw Library, June 7; Del Webb Library, June 13; and Lancaster Library, June 14. David Moore, along with other members of his team, will facilitate these meetings.

Ms. Vogel commented on her appearances on Learn TV to inform viewers of why our system needs the improvements that will be funded by the Capital Sales Tax. She also mentioned some of the current trends in libraries that she hopes to see in our renovated facilities. Her second appearance was a discussion of her favorite book, **The Catcher in the Rye**.

Ms. Vogel and Ms. Berry attended the Friends of SC Libraries meeting at Five Forks Branch Library in Simpsonville, SC, where the Del Webb Friends group presented information about their contributions to their library.

Financial Report: No budget report was presented since the County Budget Analyst was not able to give one to Ms. Vogel at this time. Ms. Vogel will email a copy to Board members as soon as she receives the report.

Committee Reports:

Building Committee –No report was given.

Strategic Plan Committee – There was discussion about scheduling a Board retreat to work on strategic planning and bringing in a facilitator to lead the process.

Library Foundation/Fundraising Committee – No report was given.

Personnel Evaluation Committee – Mr. Kirlin reviewed the process for evaluating the director. Ms. Vogel gave out copies of her Director's Report as of June 2018 which addresses her eight objectives. Further discussion of objectives for the coming year will take place at the July meeting. Board members need to send any proposed changes to this document and suggestions regarding objectives to Mr. Kirlin. The Board will vote on the job description itself in July.

New Business:

Election of officers: The following Board members were elected as officers for the coming year:

Chairman – Dr. Cureton

Vice Chairman – Mr. Kirlin

Secretary – Ms. Carroll

Update on interface with McMillan Pazdan and Smith: Nicholas Miller will serve as project manager for the improvements. No report was given since no representative from the firm was able to attend this meeting. A tentative called Board meeting was scheduled for June 26, 2018, at the Lancaster Library with a representative from the firm.

The next regular Board meeting will be July 31, 2018, at 6:30 p.m. at the Del Webb Library. The September meeting will be at Lancaster and the November meeting at Kershaw. All called meetings will be at Lancaster. All meetings will continue to be at 6:30 unless there are extenuating circumstances.

Ms. Jarvis made a motion to adjourn, seconded by Ms. Gamble, and passed by unanimous approval.

Respectfully submitted,

Phyllis Jarvis, Board Secretary