

The regular meeting of the Lancaster County Library Board was held Tuesday, September 27, 2016, at 6:30 p.m. in the Caroliniana Room of the Main Library. Members present were Dianne Evans; Phyllis Jarvis; George Kirlin; Suzanne Lever; Clare McConaughay; Thomas Monroe; Nancy Berry, manager of the Del Webb branch; Rita Vogel, director; Deborah Cureton, member-to-be; and Steve Willis, County Administrator.

One member of the public attended.

Vice Chairman Thomas Monroe called the meeting to order at 6:30 p.m.

No public comments were made.

Minutes from the August 30, 2016, meeting were unanimously approved following a motion for approval by Ms. McConaughay seconded by Ms. Jarvis.

Mr. Kirlin made a motion to move both the Librarian's and Financial reports to the bottom of the agenda in order to expedite the business portion of the meeting. The motion was seconded by Ms. Evans and unanimously approved.

Old Business: The following slate of officers for the coming year was put forth and unanimously approved: Thomas Monroe, chairman; George Kirlin, vice chairman; and Phyllis Jarvis, secretary.

New Business: The price of copies and printouts has been increased from 10 to 25 cents per copy according to county guidelines. No charge will be made for the printing of online articles for research. Ms. McConaughay made a motion that the library continue this increase in order to be in line with the county, and Ms. Lever seconded the motion. The motion was unanimously approved.

The recommendation of Deborah Cureton to fill an at-large vacancy on the Board was unanimously approved following a motion by Ms. Evans seconded by Ms. Lever. Ms. Vogel was to send Ms. Cureton's application and a letter expressing the Board's wishes to County Council.

Ongoing Business: The *Library Journal* is offering a Design Institute at Charleston Public Library on October 21, 2016, to which Ms. Vogel applied for our library and was accepted for this free program. The purpose of the Institute is to give us ideas for planning the use of our Capital Project Sales Tax money. One aspect of the Institute will be a proposal by HBM of Greenville of a plan for renovating the Tucker/Humana building. Ms. Vogel and Ms. Shelley Ivester will be attending the conference Oct. 20th and 21st, in order to network and tour with other participants. Ms. Berry will join them Oct. 21st. Ms. Vogel has applied for a grant to defray their expenses. Mr. Monroe expressed concern that we are getting ahead of ourselves since the Board has not decided how it will proceed with plans for the library system. However, this Institute will furnish ideas for what we will likely want and need in any library.

Mr. Kirlin reiterated that our continuing interest in the Tucker/Humana building is dependent upon all members touring it. Ms. Vogel will poll Board members to find possible dates for a tour and then contact Mr. Willis to set up another tour.

Mr. Kirlin made a motion to establish four committees to handle the business of the Board more efficiently. These committees will be charged with the task of exploring and recommending possible solutions for any issues or questions that arise that require more time and attention than the Board can devote to them at its scheduled meetings. Their work and ideas will be shared with the Board at each meeting. Ms. Evans seconded the motion which was then unanimously approved.

These committees with their members at this time are as follows:

Building Committee – Mr. Kirlin, Ms. Cureton, and Ms. Lever, Ms. McConaughay
Strategic Plan Committee – Mr. Monroe and Mr. Kirlin
Library Foundation/Fundraising Committee – Ms. McConaughay, Ms. Cureton,
and Ms. Jarvis Personnel Evaluation Committee – Ms. Evans and Mr. Kirlin

Ms. Vogel will be a resource for all the committees. As committees move forward, members may ask community members to serve with them.

Librarian's Report: Ms. Vogel reported that the staff is currently culling the selection and removing items not checked out in the last five years or possibly more than five years old and not reliable as a source. There is no tally yet of the proceeds from the Main Branch's September book sale.

Because the Del Webb branch still has no Children's Librarian, no children's or teens' programs can be offered. The position requires a professional and is being advertised in several available publications and at online sites as well.

Ms. Vogel informed the Board that hotspots from Kajeet could be purchased and then checked out to patrons. The cost for 22 would be \$8,000 per year. The Board felt this service would not be sustainable.

Financial Report: Ms. Vogel informed the Board that the lottery money is in the Supplies-Books account, as well as in reserve for new laptop computers.

Del Web Friends could have spent money from Lancaster Gives on a computer for visually impaired but spent it on two carrels and improving the library's computers. The possibility is there for screens for those who need visual assistance.

The staff hopes to be able to use the library as a community center to teach and train community members. One example of offering help would be with VIDA, help for completing tax forms.

The next Board meeting will be October 25, 2016, at 6:30. Mr. Monroe suggested rotating locations for meetings. He thanked members for their participation and guests for attending.

Ms. Lever made a motion to adjourn, seconded by Mr. Kirlin, and passed by unanimous approval.

Respectfully submitted,

Phyllis Jarvis, Board Secretary