

The regular meeting of the Lancaster County Library Board was held Tuesday, November 24, 2015 at 6:30 p.m. in the meeting room of the Main Library. Members present: Erick Crawford, Suzanne Lever, Dianne Evans, Sonny Rushing, Phyllis Jarvis, George Kirlin, Nancy Berry, branch manager of Del Webb, and Rita Vogel. The meeting announcement had been reported to the Lancaster News, published on the library's website, and also the County's website.

The meeting was called to order at 6:45.

Our new members, Sonny Rushing, and George Kirlin were welcomed and thanked for their willingness to serve on the board of trustees.

Public Comments: no members of the public were present.

Minutes from the September 29th meeting were approved unanimously. There were no July minutes as there was no quorum, but only notes from the meeting.

Librarian's report: Current budget calendar with County Council. Ms. Vogel will be meeting with Division Manager of Growth and Development in December, followed by a January 12, 2016 meeting with Infrastructure and Regulation Committee for review, along with its six other county departments. Board identified the need for an onsite IT person to liaison with SCLENDS and help troubleshoot problems for patron computer use. Also, the board recommended a part time flexible circulation assistant to help in all three locations, with mileage allowances.

Mr. Kirlin expressed the desire for longer weekend hours for all locations.

Treasurer's Report: The board would like a user-friendlier format for the budget report. Mr. Kirlin and Ms. Vogel will meet with the County Finance Office in December about streamlining.

Discussion/Action items:

Regarding the process for budget requests from Local General Funds:

It was agreed that much of the "business" done by the library is not reflected in statistical reports: computer assistance, reference questions, faxes, processing new books, meeting room bookings, microfilm, newspapers, genealogy, books sales, courier services among three locations, outreach, and bookmobile among others. This contributes to the justification of our budget request.

It was also suggested we do surveys to measure patron satisfaction.

Cost/Benefit analysis would be helpful.

Bylaws need another revision: public comments were omitted from the last revision under Agenda.

It was decided to defer voting to pass the By-Laws till the next meeting.

The Meeting Room Use Agreement was revisited for purposes of review.

There being no other business, with a motion seconded, at 8:25 p.m., Mr. Crawford called the meeting adjourned.

Respectfully submitted by

Rita Vogel