

Lancaster County Library

Board Meeting Minutes

Date: Tuesday, March 24, 2026

Time: 6:30 PM

Location: Lancaster County Library - Main Branch

313 S. White St., Lancaster, SC 29720

Members Present:

Anne Murphy, Chair

Solomon Goldiamond

Paulette Isoldi

Phyllis Jarvis

Michael Lindsay

Ann Tillman

Jim Timmons

Kayla Vaughn

Members Absent:

Debby Hegler - excused

Staff Present:

Dr. April Williams, Director

Nancy Berry, Deputy Director

Tally Johnson, Deputy Director

Welcome

Call to Order: 6:29 PM by Anne Murphy, Chair

Public Comments: Susan Brown mentioned the Bill S.707 which would reduce qualifications for the position of library director. She noted that this was shared with her women's group and they are contacting legislators concerning this.

Approval of Agenda: Motion to accept the agenda was made by P. Isoldi and seconded by K. Vaughn. All approved.

Approval of 1/27/26 Minutes: Motion to accept made by P. Isoldi and seconded by P. Jarvis. All approved.

Librarian's Report:

Dr. Williams shared events and training that she has participated in since the last board meeting.

- Feb. 11 - Legislative Day: met with representatives
- Feb. 12 - Cash Handling Training with County
- Feb. 19 - Interviews for PT position
- Feb. 20 - SCLENDS Exec. Board meeting and Workday Training
- Feb. 25 - EEO Training
- March 2 - Budget documents submitted; requesting FT position for Del Webb
- March 11 - SCLA Exec. Board meeting and COW (Community of the Whole) presentation
- March 12 - SCLA Board training
- March 13 - Budget Presentation to County Admin.
- March 20 - SCAPLA Meeting as acting SCLA liaison
- March 22 - Rotary CART Walk
- Grants: Stormwater book grant, Lancaster Rotary Club book grant, Breakfast Rotary bookmobile grant (added ramp to bookmobile and books for memory cafe), LCSWCD sculpture grant (pollinator garden)
- IT has put in a request for TVs to replace the projector and screen in the meeting room
- Plumbing issues in the staff and children's bathrooms
- Dr. Williams is scheduled to present budget requests to the County Council at 3:22 PM on April 1.

Deputy Directors' Reports:

- N. Berry, Kershaw
 - February - Celebrated Library Lover's Month
 - Feb. 5 - Budget Training Workshop with County
 - Feb. 6 - 2027 FY Budget Training workshop
 - Feb. 25 - SC Libraries' Deputy Directors monthly meeting
 - New wireless printer to iLab installed
 - Ongoing - collection organization and management, enhancing children's collection in preparation for Summer Reading Program
 - Provided safe shelter for the Clyburn Early Childhood Center during tornado watch on March 12
- T. Johnson, Del Webb
 - Feb. 5 - Budget Training Workshop with County
 - Feb. 11 - Library Legislative Day at State House
 - Feb. 12 - County Cash Handling training
 - Feb. 19 - Interviews for PT position

- Ongoing - Summer reading plans including kickoff, performances, sponsorships, programs, and prizes; Teen Programming ideas; strong circulation and door count numbers
- Upcoming - Friends of the Library Book Sale will be March 28; Circulating Kits Exchange at the State Library on March 31

Financial Report:

- Statistics were shared for circulation, ICLs (SCLends), Hoopla, Cloud Library, computer use, website sessions, gate count, new patrons, programming, and meeting room use
- Dr. Williams explained the coding for the budget line items. She noted that the Smartfusion software is not updated in real time; whereas, the new software will reflect real time.
 - Line items that begin with 9 indicate donations
 - Line items that begin with 10 indicate county funds
 - Line items that begin with 23 indicate state aid; the Lancaster Library currently receives about \$260,000 in state aid which is based on per capita. Smaller counties get a minimum of \$200,000.
 - The second number in the line item code is either 4 for revenue or 7 for expenditure.
 - The number 840 in the line item code indicates the department of Library

Discussion Items

Trustee's Role:

- Dr. Williams provided information from the SC State Library concerning roles and responsibilities of Library Board members.
- After reviewing the information provided, P. Isoldi inquired about specific ways we can help the library and ways to stay current on upcoming library events. Dr. Williams explained all events are posted on social media and the library website.
- There was discussion about ways to promote the mission of the library in the community including one-on-one conversations, a newsletter, and/or flyers.
- The following questions were posed: Who are the target people we are trying to reach? How will we reach them? Who is not using the library? April said she will work on a report focused on the age group that is underrepresented among library patrons and the areas of the county that are not being reached.
- P. Isoldi made a motion to table the discussion and M. Lindsay seconded. All approved.

- P. Isoldi made a motion to move into Executive Session. K. Vaughn seconded. All approved.

Executive Session

Board members moved into Executive Session at 7:38 PM.

[Motions from Members may follow.]

Discussion of personnel matters pursuant to the South Carolina Code of Laws 30-4-70(a)(1)

Items Requiring a Vote Following Executive Session

- P. Isoldi made a motion to return from the Executive Session. S. Goldiamond seconded. All approved. Board members returned from Executive Session at 8:07 PM.
- P. Jarvis made the following motion: "Upon review of the complaint, we find Dr. Williams acted appropriately and followed library policy. We fully support Dr. Williams." P. Isoldi seconded. All approved.

Adjourn: 8:09 PM Motion to adjourn made by J. Timmons and seconded by P. Jarvis. All approved.

Next Meeting: 6:30 PM May 26, 2026 at the Kershaw Branch Location

Minutes submitted by secretary, Ann Tillman