

Lancaster County Library

Board Meeting Minutes

Date: Tuesday, September 26, 2023

Time: 6:30 PM

Location: Lancaster Branch of the Lancaster County Library

313 S. White Street, Lancaster, SC 29720

Members Present:

Dr. Deborah Cureton

Phyllis Jarvis

George Kirlin

Dr. Jim Timmons

Anne Murphy

Members Absent:

Maryetta Taylor

Debby Hegler

Revery Johnson

Staff Present:

April Williams, Director

Nancy Berry, Deputy Director

Call To Order: 6:30 PM by George Kirlin, Chair

Request for Board Member to Volunteer to Take Minutes: Anne volunteered (forgive any errors)

Public Comments: none

Approval of Agenda: Motion to accept D Cureton 2nd J Timmons

Minutes: There is a capitalization error on the bottom of page 2. Approval on the Approval of the Agenda. Pending the correction; motion to accept – A. Murphy; 2nd P. Jarvis; motion carried.

Librarian's Report:

- Lancaster County First Steps Countdown to Kindergarten. A. Williams is on the board.
- State Library Board training - 8/8. A. Williams attended a meeting on Board training.
- State Library Visit - Toured all three branches on 8/17 and had very positive feedback.
- Mural Court Dedication by the Lancaster County Center of the Arts in a former vacant lot turned park by the Historic Courthouse on 8/18.
- Multiple organizations have come forward recently about story walks.
 - Storm water would like a permanent structure with rotating stories at the trail at Walnut Creek.
 - Lancaster County Center for the Arts would like a story in store windows on Lancaster's Main Street. (Arris Foundation is involved.)
 - SNAP and Wholespire would like mobile ones (like garage sale or campaign or open house signs) that tie to getting exercise. They are looking into purchasing some exercise equipment that would be able to be borrowed and could tie to exercise videos on Hoopla.
 - J Timmons wondered if Stevens Park could also be considered for a mobile walk.
- Speaking of Hoopla, the budget has been skyrocketing. A. Williams met with representatives to look at possibly lowering costs. The number of items to check out has been reduced from 10 to 8 and a price cap has been placed on items. Hoopla is used twice as frequently as Cloud Library. We will continue to offer both.
- D Cureton asked if the Arris Foundation might be approached to increase electronic funding.
- The SC State Library has opted to no longer be a member of the ALA. Recently the ALA has been less democratic about selecting states to participate in discussions, resulting in important decisions being made by a very small group of favored states. Multiple states have been leaving the association

- State funding has been increased to \$3 per capita.
- Parks and Recreation department cosponsored a movie on 9/16. The movie on the lush lawn outside the main branch had over 50 people in attendance and looked to be a great time!
- The County offers a civics course and A. Williams presented to the group on 9/21. Those who have been through the program highly recommend it!
- Two new employees have started
 - Tabitha Duncan, a retired school media specialist
 - Courtney Hatcher, the daughter of the minister at Lancaster's First Baptist Church
- G. Kirlin asked about Sirsi Dynex. There is a single technician who is working on the known self-check issue. There have also been some intermittent printing issues in Lancaster.

Deputy Director's Report:

- N. Berry along with Jamison Sexton and Cindy Johnson attended a cataloging seminar.
- Early voting might be at the Del Webb branch. N. Berry is working with Mary Ann Hudson, the Voter Registration Director at the LC Board of Elections. Relocating early voting to the IL Rec Center, which has much more parking and so many rooms, would be a great option.
- Fall programming at Del Webb will feature more yoga and a Monday evening knitting program.

Budget:

- Reviewing the numbers in the budget resulted in a question by G Kirlin about the net numbers displaying as negative.
- The County funds are not listed.
- The budget forecast of \$65,000 for overdue fines is unrealistic.

Statistics:

- J. Timmons had a question about Ancestry.com. It's available to all card holders in any of the branches.

Old Business:

- Honoring Richard Band
 - We all know his family wishes to donate in his honor. We don't know how much. Naming the meeting room in Lancaster for him is on the

table. G. Kirlin asked the great question “What does he/ his family view as his greatest achievement?” That may help drive the honorific. D. Cureton, P. Jarvis and A. Williams will meet with Mrs. Band to discuss what the family has in mind and what type of financial gift is being considered.

New Business:

- Statue and maintenance issue in Stevens Park brought up by J. Timmons. He’ll reach out to Commissioner Blackmon.
- D Cureton had a question about the podcasting equipment. It’s not as used as we would hope. Training is available for those who wish to use it.
- Last meeting’s fundraising discussion had tasked the library staff to create a prioritization of needs:
 - Bookmobile - could travel to reading fairs, assisted living, etc.
 - Kershaw Meeting Room Facility
 - Exterior book lockers at Del Webb
 - Additional library branch in the vicinity of 160 in Indian Land.
- G. Kirlin would like to get library signage in the outfield at schools and park and rec fields.
- Collection Development Policy
 - The Lancaster County Libraries most recent Collection Development Policy was written in 2001. A. Williams will send the Board copies of this policy.
 - A draft for a new policy will be available for discussion at the next board meeting.
 - The Collection Development Policy will be available for those inquiring about why the library purchases or does not purchase assorted materials. This has been a topic on the news lately.

Next Meeting: November 28 at the Lancaster branch.

Adjourn: 8:09 PM Motion A. Murphy; second J. Timmons; Motion carried and adjourned.

