

**Lancaster County Library System
Board Meeting
Minutes August 30, 2022**

Date: Tuesday, August 30, 2022

Time: 6:30 p.m.

Location: Del Webb Library
7641 Charlotte Hwy.
Indian Land, SC 29707

Members Present:

Dr. Deborah Cureton
George Kirlin
MaryEtta Taylor
Dr. Jim Timmons

Members Absent:

Erick v. Crawford
Leocadia Frances
Debby Hegler
Phyllis Jarvis

Staff Present:

April Williams, Director
Nancy Berry, Deputy Director

Public:

One visitor: Clare McConaughay

Call to Order: 6:33 p.m., G. Kirlin, Chair

Public Comments: none

Approval of Agenda: motion to accept- Dr. Cureton; 2nd-Dr. Timmons; motion carried

Minutes- meeting minutes from the June meeting were reviewed; motion to approve, Dr. Cureton; 2nd, M.E Taylor; motion carried.

Action Items:

- Meeting room policy-copy provided in packet; an amendment was made to the copy presented that addresses the training for anyone picking up the badge for the meeting rooms are each site. After discussion of the policy and amendment, motion to approve as amended was made by Dr. Timmons; 2nd Dr. Cureton; motion carried 5-0.

Librarian's Report

-included in the packet

- Positive Parenting Plus--tour of the library took place in August; participants were given the tour and provided with the opportunity to get library cards; a number of cards were issued.
- Partnership with USC-L
 - Kershaw iLab- USC-L has a grant that is being used in part to provide an iLab at the Kershaw branch; the public will be able to learn about Apple technology and its use in classes that will be set up by the library; A. Williams has a meeting Sept. 9 to finalize the program and installation of the equipment which will be set up in the meeting room; appropriate furniture is also part of what will be included; the library will track the number of participants once the program is up and running.
 - Library cards for USC-L students -A. Williams is working with USC-L to explore the process for issuing library cards to USC-L Students to enable them to access the county libraries' services, resources, and programs.
 - LinkedIn Learning- A. Williams gave the board an overview of the LinkedIn Learning program that allows people to gain certification in a wide array of areas; The service cost is \$13,000 per year; this would be a partnership with USC-L and the high schools in the county; accessing the classes for the certification areas would be available to anyone wishing to participate, including county employees; the program would be assessed at the end of the first year to see if data supports continuing with it.
- National Night Out (Aug.2) -The library had a booth at this event; over 100 books were distributed.
- Countdown to Kindergarten (Aug. 4) – the library participated in this event in August.
- Summer Reading Wrap-Up (Aug. 9-10) -events were very successful; A. Williams provided the board with the numbers associated with this event; the participation was impressive.
- Family Movie Night (Aug. 18) -there have been two at the Main library; Comporium had representation there to hand out swag.
- Board & Commission Staff Liaison Training (Aug. 18) -A. Williams attended this training; she reported that it was very informative; there will be training for board members in the future.
- SCLA Conference (Oct. 5-7)- A. Williams will be attending and presenting at this conference. She will also be part of the group of new directors who will be discussing the process and challenges they faced moving into the position.

- Meeting with County Administrator regarding the Red Stone community - the county is considering an impact fee for houses to be built in this area; April is meeting to discuss the possibility of eventually having a library branch included in the community being built.
- Summer Reading Stats – A. Williams provided this information.
Total minutes read (Children): 863,177
Total pages read (Teen): 622,182
Total books (adults): 2,922

Deputy Director’s Report:

- Friends of the library are doing book sales on the last Saturday of each month.
- NAACP will be using the meeting room for future meetings.
- Family movie nights will begin soon.
- Computer Club at Sun City is interested in a partnership with the library to teach sessions for folks in the area.
- “Book a Librarian” program will be starting so that people can ask for one on one training for technology.
- Issues with the Summer Wrap-Up meant postponing the event; it will be held in the fall – “Summer Falls into Autumn” is the title.

Financial Report:

- was included in the packet; A. Williams went over the report; there were a few questions with were addressed.

Discussion Items:

- Close on Saturday, November 12th- a request was made by the librarians that due to the holiday (Veterans’ Day) schedule which closes the libraries on Friday, that they also close for the four hours of operation on that Saturday. Motion to close the sites on Saturday, November 12th -made by Dr. Timmons, 2nd- Dr. Cureton; after a short discussion, the motion carried with one vote of nay.
- Potential new board member, Bob Kiener, has declined to accept the position due to personal commitments and scheduling issues. He held conversations with N. Berry, A. Williams, and G. Kirlin to assess the situation before making his decision.
- Long Range Objectives- G. Kirlin is asking the board to consider some only range steps we would like to see the board taking; he suggested a few (getting another branch in the northern section of the county, a referendum for permanent funding for the library, and possible suggestions for assisting

our librarians in the future.) this will be added to the agenda for discussion for the next meeting.

Additional Business:

- There was some discussion as to whether to continue meeting on the existing schedule or making some changes. This will be put on the agenda for the next meeting.
- 15 Chromebooks will be sent to Del Webb for the use of the Computer Club as they hold classes.
- Dr. Timmons gave these updates:
 - The lights are working at Kershaw (but they will not turn off at this time.)
 - Bob Doster will be working on the sculpture repairs in October.
 - There still needs to be an outlet put in to accommodate the fountain.
 - He asked about the wireless printer- it is still in progress; cameras- have been paid for and installation is coming soon.
 - He also brought the board's attention to a concern the Kershaw librarian expressed involving another full-time position. A. Williams informed us that when there was a need, she sent a staff member from the Main library to help out.

Adjourn

There being no other business, G. Kirlin adjourned the meeting at 8:15 PM.