

## Lancaster County Library Board Meeting

Date: July 28, 2020 at 6:30 pm

Location: Barnett Building

### Minutes

#### Call to Order:

Members Present:

Kim Blackmon, Margaret Bundy, Deborah Cureton, Lynne Carroll, Karen Faile, Phyllis Jarvis

Members Absent:

Erik Crawford, George Kirlin, Leo Francis

Library Personnel Present:

Rita Vogel (Director), Nancy Berry (Deputy Director)

#### Public Comments

- no public comments

#### Minutes:

- read and unanimously approved
- motion by Lynne Carrol, second by Kim Blackmon
- Lynne Carroll asked to be excused from recording notes for meetings
- Kim Blackmon agreed to recording notes for meetings

#### Librarian's Report:

**Observations of past year in Barnett Building-** as reported by a veteran employee of main branch

1. Physical Setting Issues
  - limited size, limited books available
  - bathroom
  - elevator not working
  - physical/safety personal concerns due to openness of building to others
2. Services Issues
  - technology problems
  - some services not available at location such as Ancestry.com
  - misleading notion that Del Webb is the main branch; this affects holds
3. Services and Positive Aspects
  - curbside services devised to help in circulation
  - online registration increased
  - usage of Hoopla increased
  - PPE measures put in place which include wearing masks, temperature checks

Also mentioned by Rita Vogel

- printing issues at Kershaw will be addressed using hot spot
- article in *Lancaster News* related update on construction

## **Staff Engagement**

1. Main Branch ,Kershaw
  - staffers engaged in a book study on bias when not physically serving on site
2. Del Webb
  - staffers worked with voter registration
  - staffers are now in a place to begin re-shelving books

## **Financial Report:**

- first month in fiscal year
- some clarification on reading spread sheet will be solicited by Rita Vogel and appropriate county personnel

## **Committee Reports:**

- no committee reports
- fund raising efforts put on hold due to Covid
- George Kirlin continues working on strategic goals

## **Old Business: Children's Fines**

- report on fines collection does not reflect how much is due to children
- considering changing age in defining who is considered a child, changing amount charged, changing means of obtaining fines such as charging parents and not child

## **New Business: Satellite Office**

- located in Indian Land to serve Del Webb patrons
- housed in water treatment county building
- distribution on Tuesday, Thursday

## **Adjourn:**

- motion by Phyllis Jarvis, second by Lynne Carroll

8/19/2020

Kim Blackmon

