

Lancaster County Library Card Application

Date _____

Staff Use Only

- New Card
- Replacement
- Internet Use Only

Please print. Complete this form and provide identification for proof of residency.

_____		_____		_____	
Last Name		First Name		Middle Name	
_____				_____	
Street Address (include mailing address if different)				City	
_____		_____		_____ @ _____	
State		Zip Code		Home Phone	
_____		_____		_____	
_____		_____		Email Address	
_____		_____		_____	
Cell Phone		Wireless Provider		Birthdate: Month/Day/Year	
_____		_____		_____	

Patron Profile

- Adult
- Adult Non-Resident
- Juvenile
- Juvenile Non-Resident
- Internet Use Only

Staff Initials _____



Welcome to Lancaster County Library

I agree to be responsible for materials borrowed with this card, for all fines incurred, and the loss and damages of materials charged to it.

Signature (required)

Parent must sign for child 5-17 years old:

I agree to be responsible for material borrowed with this card, for all fines incurred, and for loss and damage of materials charged to it. I accept responsibility for the selection of materials made by this person.

Signature of parent, guardian or legal caregiver

Lancaster County Library Computer Use Policy Agreement

I have read and understand the Lancaster County Computer Use Policy and I agree to the terms of use. I waive my right to any claim against the Lancaster County Library, employees and library board arising from the use of library computers or the Internet. Because the library is a public place, library staff has the authority to end an Internet session.

Signature (required)

Parent must sign for Internet access for a minor under the age of 18 years old

- Child under 13. Adult must stay with child at all times when using the computer
- Youth 13-17 years old

Signature of parent, guardian or legal caregiver

Computer Use Policies

Computer users must follow the Library's Code of Conduct and this Computer Use Policy. Users should possess basic computer skills prior to using the library's computers. Library staff cannot provide individualized training or assistance. Failing to comply with these policies will result in the loss of computer privileges.

1. All computer users must access the computers using their own valid Lancaster County Library borrower's card. Using cards issued to other borrowers (including dependent children's cards) is not permitted, and may cause loss of privileges for card holder(s).
2. Patrons changing any computer settings will lose all computer privileges. This includes running scripts to bypass security or using any method to access restricted sites.
3. No more than two persons per workstation at any time. Loud talking or other disruptive behavior is not permitted.
4. Do not bring infants and small children with you when you using the computers. Your session will be terminated if your children disturb other users, or if your children are allowed to wander unsupervised.
5. Computer use is limited to two hours per day per individual. It is the user's responsibility to manage his or her time accordingly.
6. Internet users MAY NOT
 - a. Access sexually explicit content
 - b. Use computers for criminal activity

These restrictions also apply to anyone using the library's wireless Internet access.

7. Any material saved to the local hard drive is erased when the computer session ends. It is not possible to retrieve this information after a session has ended.
8. Computers shut down and restart between each session, clearing all non-secure data. All computers automatically shut down 15 minutes before the library closes.
9. Computer Use Age Restrictions
 - A. Cardholders must be 13 years old to access computers in the adult areas. The library maintains Internet filtering on its computers which may prevent accessing certain websites.
 - B. Cardholders must be under age 18 to use computers in the children's area (Lancaster). These computers have games and word processing, plus child-safe browsers which limit Internet access to child-friendly websites.
 - C. Adults must stay at the child's computer with any child aged 5 and under (Del Webb) and with any child under the age of 13 when he/she is accessing Internet (system wide).

Approved: Lancaster County Library Board

March 30, 2012