

**Lancaster County Library System
Board Minutes
October 27, 2020**

Members Present: Kim Blackmon, Margaret Bundy, Deborah Cureton, Karen Faile, Phyllis Jarvis, George Kirlin

Members Absent: Lynne Carroll, Erick Crawford, Leo Francis

Library Personnel Present: Rita Vogel (Director), Nancy Berry (Deputy Director)

Also present was Cathy McDaniel, County Procurement Official

Call to Order: Chairwoman Deborah Cureton called the meeting to order at 6:30 p.m.

Public Comments: None

Minutes: Phyllis Jarvis made motion to approve, second by Margaret Bundy Motion approved.

Motion by Phyllis Jarvis and second by Deborah Cureton to amend agenda to allow New Business to move to earlier time to allow Ms. McDaniel to report before Board continues with agenda. Motion approved.

New Business: Cathy McDaniel supplied written materials detailing the Renovation Project Overview for November 2020 as well as a document with the timeline for the expected completion of the renovations.

- IT portion of the renovations may take a little longer than expected as a vendor may have to be considered to complete this portion due to resignations of IT personnel.
- ERATE Grant: The grant of \$38,000 is to be used for infrastructure (networking and cable). There was an equipment failure that cost an additional \$50,000. The ERATE grant was used to offset this cost.
- Ms. McDaniel encouraged all to tour the libraries and offered her assistance if needed.
- The budget will be updated next week. These updates will be forwarded to the board.

Librarian's Report: No official report. Ms. Berry did report that the curbside service at Dell Webb was going well. They will consider continuing this service weekly even after opening. Dell Webb staff remains committed to assisting with the voting processes.

Financial Report: Opening Day Collections- Books are coming in for opening day.

Committee Reports: No official report. Will schedule meeting time.

Personnel: Children's Librarian: Not requesting professional degree because of salary. Will state that a professional degree is desired.

Fund Raising: Members of this committee will schedule meeting.

- USCAN 4 - will be included in fundraising requests as the Library now has Newspapers from 1800's on microfilm. After determining the Library collections included unique items and the USCAN was necessary will request funds based on the USCAN being vital to both the History Room and Lancaster County history.
- Nancy's List: small stage that is collapsible, small projector screen, changing station for family restroom, mobil Nintendo Switch appropriate for younger patrons as well as older patrons, Art work (Bob Doster or outside globe) for book drop area.

Old Business: Wording of the Vision, Mission and Core Values of the Library Mr. Kirlin will update as discussed and will forward to members.

Adjourn: 8:10 p.m. Motion: Phyllis Jarvis, Second: Deborah Cureton