

The regular meeting of the Lancaster County Library Board was held Thursday, June 1, in the meeting room of the Main Library. Members present were Deborah Cureton, Dianne Evans, Margaret Gamble, Phyllis Jarvis, George Kirlin, Suzanne Lever, and Thomas Monroe. Also present were Nancy Berry, manager of the Del Webb branch, and Rita Vogel, director.

Five members of the public attended.

Chairman Thomas Monroe called the meeting to order at 6:30 p.m.

Public comments were made by Steve Willis, County Administrator, and Richard Van Hall. Mr. Willis stated that Humana, by oral notification, had agreed to donate its Main Street buildings and parking facilities to the City and County. The Tucker Building would be donated to the County with the Library System having first choice regarding its use. Dr. Van Hall spoke about his concerns with the Library's policy concerning the weeding of its collection. Specifically, he was concerned that books he considered valuable regarding the Civil War had been placed among the books for sale rather than kept in the collection.

New Business: Ms. Lana Gardner, a consultant with the State Library, was the Board's guest speaker. Using the manual she distributed titled **Board Training: Lancaster County Public Library System**, she did an intensive training for the Trustees in what their responsibilities are as members of the Board. She also included resources available to library boards.

Ms. Vogel will see that current Board members who don't have the DVD about Board training are given a copy and that future members are also provided a copy.

Minutes from the March 28, 2017, meeting were corrected for grammatical errors and then unanimously approved following a motion for approval by Dr. Cureton seconded by Ms. Evans.

Librarian's Report: Ms. Vogel reported that some of the statistics in the March/April report regarding gate count using the new counters might be skewed. She also reported that at the Directors' Retreat she attended, directors were cautioned to pay more attention to program success than to statistical data.

Ms. Vogel reported on the success of the Reading Day Kickoff in all branches. One hundred eighteen people participated at the Kershaw branch, 168 at the Main Library, and a minimum of 350 at the Del Webb branch.

Financial Report: Ms. Vogel reported that the Library System is in good shape financially. She will attempt to use all available funds by the end of the fiscal year without exceeding the budgeted amounts. PC's have been ordered but will not be deployed until late June. Also, a new tablet for the Teen Program Coordinator has been ordered but not received. Next year the System will receive more state funds.

Chairman Monroe thanked the Del Webb Friends group led by Mary Last, its president, for its fundraising efforts. Ms. Vogel will begin to forward the minutes and reports from the Friends group to the Board.

Committee Reports:

*Personnel Evaluation Committee* –Committee members George Kirlin and Dianne Evans presented a draft of the Library Director Evaluation for discussion. After some discussion of the document, Mr. Kirlin made a motion to schedule a meeting Tuesday, June 27, 2017, at 6:30 p.m. for the single purpose of discussing and giving final approval to an evaluation for the Board to use.

Old Business: Continue discussion of Library Capital Improvements: The Board needs to move forward by selecting a project manager to direct the process of making capital improvements to the Library System. County Council is waiting for us to take action. Ms. Vogel informed the Board that Nicholas Miller, the County Procurement Director, can likely assist with the process of hiring a project manager. Mr. Crawford made a motion that the Board inform County Council that we are ready for its help in hiring a project manager. Ms. Gamble seconded the motion, which passed with unanimous approval. Chairman Monroe will inform County Council of the Board's decision.

Continuation of New Business: Nomination of officers to be selected at the July meeting: The nomination of officers was postponed until the July 25<sup>th</sup> meeting.

Chairman Monroe expressed the Board's appreciation to Ms. Evans and Ms. Lever, retiring Board members, for their diligent service to the library and community.

Ms. Lever made a motion to adjourn, seconded by Ms. Evans, and passed by unanimous approval.

Respectfully submitted,

Phyllis Jarvis, Board Secretary