

**Lancaster County Library**

**Board Meeting Minutes**

**Date: Tuesday, November 22, 2022**

**Time: 6:30 p.m.**

**Location: Lancaster County Library-Main**

**313 S. White Street**

**Lancaster, SC 29720**

**Members Present:**

George Kirlin

Dr. Deborah Cureton

Dr. Jim Timmons

Debby Hegler

**Members Absent:**

Phyllis Jarvis

MaryEtta Taylor

Erick Crawford

**Staff Present:**

April Williams, Director

Nancy Berry, Deputy Director

**Call to Order:** 6:33 p.m. by George Kirlin, Chair

**Public Comments:** none

**Approval of Agenda:** Motion to accept-Debby Hegler; 2<sup>nd</sup>-Dr. Timmons; motion carried

**Minutes-**Reviewed & corrections made; motion to approve as corrected-Dr. Timmons; 2<sup>nd</sup>-Dr. Cureton

**Action Items:** none

**Librarian's Report:** *included in packet*

- Director updated Board on where additional State Aid was allocated in the budget. Dr. Timmons asked why the money was split evenly between Lancaster/Kershaw & Del Webb. A. Williams explained that Del Webb has more patrons/circulation with a greater need for programming funds, specifically adult programming. Nancy

Berry and George Kirlin discussed adult computer classes at Del Webb. A. Williams highlighted upcoming adult programming at The Main Library, including line dance classes.

- A. Williams gave an outline of the past month's activities, including Rotary Storytime with LCSD K-4 classes, speaking at the Literary Review Book Club (which resulted in a donation to the library), speaking at the LCSD Staff Development Day on October 17<sup>th</sup> (workshop on Communication During Conflict), participating in the MUSC Health Fair at the Lancaster County Parks & Recreation Center on October 22<sup>nd</sup>, and the completion of the 2022/2023 State Library Annual Survey. Board members had the opportunity to peruse the survey information.
- A. Williams announced the addition of a new part-time staff member at The Main Library, Shayla Sutton.
- A. Williams invited Board Member to join staff on the library float that will ride in the Lancaster Christmas Parade on December 3<sup>rd</sup>. Staff will hand out free books, candy, & promotional materials.
- A. Williams invited the Board to the Christmas tree set-up & decorating at The Main Library on November 27<sup>th</sup>. Staff from each location may participate in putting together the 14-foot tree for the Christmas season.
- D. Cureton discussed the need for access to information, especially for young people in the County. Citizens have no idea what events are occurring with the school system. A. Williams mentioned a project she was researching to set up a podcast studio for staff, patrons, & groups to use to record & broadcast podcast segments. A. Williams told the Board she would email a link to the Kent Library in Michigan, which has a similar studio.
- The Board reviewed the circulation/library stats that Nancy Berry provided.

### **Deputy Director's Report:**

- Nancy Berry reported that the Lutheran Church donated \$400.00 for children's books to Del Webb Library, which allowed them to purchase around 66 books.
- Early voting proceeded smoothly at Del Webb with a dramatic increase in individuals coming into the library & new card registrations.
- Del Webb Library & The FRIENDS dedication the Globe, crafted by Bob Doster, on Tuesday, November 8<sup>th</sup> in honor of Mary Last, former FRIENDS president. The event included a reception with a great turnout for the event.
- Youth Services Librarian, Maggie Keeble, conducted an Adopt-a-Pet program. Children picked up a kit, which included a small, stuffed animal—a buddy to read books to. The program was very popular.
- On November 16<sup>th</sup>, FRIENDS of the Del Webb Library dedicated a painting entitled "Serenity" at the library, followed by a reception. Painter Marcia Pyner was commissioned by the FRIENDS to create a painting of the lilies at Landsford Canal in memory of Kathy Churilla, whose family and friends donated to the FRIENDS of the Del Webb Library. The painting is hanging in the Del Webb Library foyer.
- FRIENDS used book sale: December 3<sup>rd</sup>

### **Financial Report:** *(included in packet)*

- The Board reviewed the report. George Kirlin asked about the difference between revenue line items "Donations Cs Del Webb" & "Donations Rev. Del Webb". Nancy Berry stated that the "Cs" refers to Children's Services.

### **Discussion:**

- George Kirlin gave each Board member the amended by-laws.
- Debby Hegler noted that her address had changed and inquired if that would affect her board membership. George Kirlin affirmed that the change of address would not affect membership.
- Dr. Timmons updated the Board on the statues donated to the Kershaw Library by the town of Kershaw. Dr. Timmons is working on finding a proper concrete base for the structures.
- The Board noted the need to find new members to fill vacated seats on the Board.

**Adjourn: 7:59 p.m.** motion by Dr. Cureton; 2<sup>nd</sup> by Dr, Jim Timmons

*Minutes prepared by April R. Williams--Director*

