

**Lancaster County Library**

**Board Meeting Minutes**

**Date: Tuesday, September 23, 2025**

**Time: 6:30 PM**

**Location: Lancaster County Library - Main Branch**

**313 S. White St., Lancaster, SC 29720**

**Members Present:**

Anne Murphy, Chair

Keith Grey, Sr.

Debby Hegler

Paulette Isoldi

Phyllis Jarvis

Ann Tillman

Jim Timmons

Kayla Vaughn

**Staff Present:**

Dr. April Williams, Director

Nancy Berry, Deputy Director

Tally Johnson, Deputy Director

Maggie Vincelette, Outreach Librarian

**County Council and State Library Representatives Present:**

Leesa Aiken, SC State Library Agency Director

Billy Mosteller, Lancaster County Council Vice Chair

Sherri Simpson, Clerk to Lancaster County Council

**Call to Order:** 6:30 PM by Anne Murphy, Chair

**Public Comments:**

- Anne Murphy, Chair, shared public comments sent by email to the Library Board
  - Susan Brown, Lancaster County resident, shared comments on a YA section in the library
  - Lisa Shasky, Lancaster County resident, expressed concern about placement of YA books

- Stephanie Griffith, York County resident, shared comments related to a matter not on the agenda
- Katie Crosby, Indian Land resident, expressed interest and appreciation for new books that have been purchased as well as the start of a Teen Advisory Board. She encouraged the board to look at the specific books that have been moved to the Adult section and consider voting on policies related to placement of books. She concluded by thanking the board and the librarians for their work.
- Marny Mortimore, Indian Land resident, began by sharing a handout outlining her comments as they would take longer than the allotted 3 minutes. She discussed concerns from the initial meeting of the Teen Advisory Board on September 20, 2025.

**Approval of Agenda:** Motion to accept made by P. Jarvis and seconded by K. Grey. All approved.

**Approval of July Minutes:** Motion to accept made by J. Timmons and seconded by D. Hegler. All approved.

### **Librarian's Report:**

- Dr. April Williams introduced Leesa Aiken, SC State Library Agency Director, who shared statistics and an infographic for the Lancaster County Library System. She congratulated Dr. Williams on the Teen Advisory Board and the creation of a Middle Grade collection. Leesa Aiken offered a point of clarification stating that the Board approves policies and the Director is responsible for collection development and daily operations. Dr. Williams thanked Leesa for her legislative work supporting public libraries.
- August 6 - Dr. Williams was invited to be part of the hiring process for the county's Grants Coordinator position
- August 15 - SC LENDS Executive Board meeting
- August 18 - Members of the Calhoun County Library staff visited the Del Webb branch for a Book Locker Tour
- August 20 - SCLA Board meeting: Dr. Williams serves as Treasurer
- August 22 - FRIENDS meeting: Tally and April attended
- August 23 - Bear Hug Brawl: Dr. Williams was invited to sing the national anthem at the JV Football Jamboree
- August 25 - Meeting with Melissa Dalton, Dementia Care Specialist with SC Department on Aging: discussed library programming to include a memory cafe
- Update on Teen books/programs: more books are being added including teen books; books recommended for 18-20 years moved to adult section; met with SCASL (SC Association of School Librarians) to gain insight concerning middle

grade and teen books; Teen Advisory Board had almost 20 students present for the 1st meeting on September 20.

- Impact Grant Update - applied for through the State Library which will fund 66% and County Council will fund the remainder; grant has been conditionally approved for a book vending machine which will be located in the northern part of the county; Del Webb's circulation stats are 2X the rest of the county; the circulation stats and the book vending machine should demonstrate the need for another library location north of Del Webb.
- The Annual Survey is complete. Thanks to N. Berry for gathering the statistics.
- State Aid - All documents have been turned in.
- Performance Evaluations are complete - completed every 6 months; new Outreach Librarian - Maggie Vincelette will drive bookmobile funded by Comporium
- Programming - Visit the library website and social media accounts for latest information on programming
- P. Jarvis thanked April for her participation through Rotary

#### **Deputy Directors' Reports:**

- N. Berry, Kershaw
  - Summer Reading Club had 45% completion rate
  - Will participate in the DEA National Prescription Drug Take Back Day on October 25
  - Creating a new and current Teen Zone as well as transitioning older titles back into the collection
  - Making preparations to participate in Kershaw's Scarecrows on Hampton! and Harvest on Hampton (Trunk or Treat event)
  - County deputy comes once a month to share awareness information
- T. Johnson, Del Webb
  - Guests from Calhoun County toured the book lockers
  - Ghost Stories in Calhoun County
  - Teen section - open to suggestions for books and programming
  - Board Game event for Tweens and Teens - Kits from State Library
  - Summer Reading Program - 939 registered, 379 completed, an increase of 14% from last year; 2575 attended summer programming events
  - Friends of the Library - survey revealed need for books; providing 5 tables and a rocking chair
  - TAB (Teen Advisory Board) interest meeting on September 20
  - Bimonthly crafting programs
  - Any concerns, let Tally know

## **Financial Report:**

- 180 new patrons
- In the budget report, line items beginning with 23-7 indicate state aid.
- Question was raised concerning plans to increase the gas budget with the addition of the bookmobile. Dr. Williams explained gas expenditures have stayed well within the budget but will review it if necessary.
- A question was asked concerning when state aid monies show up. Dr. Williams explained that state aid monies are sent in 2 installments, one in August and one in October. L. Aiken noted that there is usually a 30 day window for the installments to be sent.

## **Discussion**

### **A. Teen Books**

- J. Timmons asked L. Aiken for clarification on the board's guidance for collection development. Aiken noted that it is a recommendation.
- Aiken explained Proviso 27.1 requires certain things for county libraries to receive state aid. She further explained that the proviso is a temporary measure until a permanent solution is put in place. J. Timmons expressed concern over the highest age recommendation on books as it relates to the age restriction of 17 in Proviso 27.1. Aiken noted there was much discussion in the Senate concerning the age recommendation. She clarified 17 and under is considered a minor and 18+ is an adult.
- Dr. Williams noted that a library card is a contract which must be taken into account when considering minors versus adults. For this reason, it was important to seek recommendations from the State Library to help answer questions from patrons, such as What is YA? Teen?
- Aiken emphasized language that is concise and the importance of parental choice.

### **B. Committees**

- **Teen Advisory Board** - P. Isoldi shared information concerning the interest meeting for the Teen Advisory Board. She noted the purpose of the advisory board is to help young people with communication and leadership skills while helping the community. The interest meeting lasted 4 hours with 17 students in attendance. Possible plans for TAB groups in Lancaster and Kershaw were mentioned. Isoldi emphasized the need for the Teen Advisory Board to create a mission, vision, and by-laws while understanding how a meeting is conducted with Robert's Rules of Order. Isoldi shared ideas for teens working with kids and senior adults. She

noted it seemed to be a positive meeting. Isoldi stated she would share a survey sheet the teens completed.

- D. Hegler asked if the TAB meetings could be recorded or minutes taken. She also noted that she was not aware of the TAB interest meeting. A. Williams stated she would share information concerning future TAB meetings. A. Murphy asked for copies of minutes from the TAB interest meeting as well.
- K. Gray complimented the work that had been done for teens. Aiken praised the efforts towards establishing a Teen Advisory Board. A. Williams agreed this was a successful effort.
- A. Murphy reviewed the committees that the board members voted to establish at the July meeting. The committees were Publicity, Strategic Plan, and Youth Services (Teen Advisory Board).
  - Sherri Simpson, Clerk to Lancaster County Council, noted that committee meetings and communications are subject to FOIA and require an agenda and minutes.
  - An Advisory Board does not follow the same rules as committees (subject to FOIA, agenda, minutes).
  - D. Hegler raised the question of whether or not the Strategic Plan was previously completed by a committee. A. Williams replied that it was not.
  - After discussion concerning the rules for committees, A. Murphy made a motion to not have a strategic plan committee. P. Isoldi seconded the motion. All approved.
  - A. Murphy made a motion to not have a publicity committee. P. Isoldi seconded the motion. All approved.

### **C. Strategic Plan**

- P. Jarvis made a motion to schedule a retreat/planning day for the Board members to work on the Strategic Plan. A. Murphy seconded the motion. All approved.

**Next Meeting:** 6:30 PM November 25 at the Lancaster Main Branch

**Adjourn:** 7:42 PM Motion to adjourn made by P. Isoldi and seconded by K. Grey. All approved.

Minutes submitted by secretary, Ann Tillman