

**Lancaster County Library**

**Board Meeting Minutes**

**Date: Tuesday, May 23, 2023**

**Time: 6:30 PM**

**Location: Kershaw Branch of the Lancaster County Library**

**101 N Hampton St., Kershaw, SC 29067**

**Members Present:**

Dr. Deborah Cureton  
Debby Hegler  
Phyllis Jarvis  
George Kirlin  
Dr. Jim Timmons  
Anne Murphy  
Revery Johnson

**Members Absent:**

Maryetta Taylor

**Staff Present:**

Nancy Berry, Deputy Director

**Staff Absent:**

April Williams, Director

**Call To Order:** 6:35 PM by George Kirlin, Chair

**Request for Board Member to Volunteer to Take Minutes:** Anne volunteered (forgive any errors)

**Public Comments:** none

**Approval of Agenda:**

There is an r missing in Approval on the Approval of the Agenda  
Pending the correction; motion to accept – P Jarvis; 2<sup>nd</sup> Dr. Cureton; motion carried.

**Welcome of New Member:**

Revery Johnson, who lives in the 4<sup>th</sup> district, was introduced. Welcome, Rev!  
R Johnson inquired if there were any restrictions on materials for adults; there are not.  
A Murphy mentioned she had asked a similar question regarding parental approvals for children.

**Minutes:** Motion to approve – P Jarvis; 2<sup>nd</sup> D Hegler; motion carried.

**Discussion of Old Business:**

- G Kirlin inquired about the Code of Conduct. Dep Director N Berry verified the document is hanging, framed, in the Del Webb branch and, to the best of her knowledge, is in the others.
- G Kirlin mentioned the possibility of a gift from the family of former Library Director Richard Band's family. P Jarvis mentioned that the County Council is actively working on rules regarding gifts involving individual names. This discussion was tabled for the July Agenda. (Have ideas ready in July.)

**Librarian's Report:**

- ILS Migration from Evergreen to SirsiDynix will require closing on June 23<sup>rd</sup> and 24<sup>th</sup>. A Murphy had several questions regarding this, as this upgrade is occurring in the middle of the Summer Reading Program, a hugely popular, highly attended event for children and adults. Dep Dir. N Berry explained that the state consortium planned the software change. The software has not yet been available for full training for the library staff, and it will need to be locally installed on computers. County IT needs to do the installation; the library has requested a deadline of June 1 for County IT. Signage announcing this change will be going up shortly. Material checked out before the outage will have a longer availability window. Hoopla and Cloud Library might be impacted, as the password tied to individual accounts might be changed. Because Summer Reading was scheduled well before this change, there is one teen program that is scheduled during the library's closure. It is not dependent on reading materials and will run as scheduled. If the migration has issues, as this is a very substantial migration, the library will reopen on Monday in offline mode.
- Independence Day Library/ Parks and Recs Collaboration will be on Saturday, July 1.
- Lancaster County remembered our Library employees as part of the Staff Employee Appreciation Luncheon on April 27.
- The Seed Library is winding down but has been a success. Over 3325 packets of seeds have been given to library patrons!
- Summer Reading program. The first day at the assorted branches is as follows: May 31 Del Webb; June 1 Lancaster; June 2 Kershaw.

**Deputy Director's Report:**

- Maggie, the Children's and Teens' Librarian at Del Webb attended a Youth Mental Health and First Aid seminar and is certified. She also attended a program at Imaginon.

**Statistics:**

- The Kershaw iMac lab has had over 295 uses so far. It's an incredible success.
- The Wi-Fi stats are not listed, as County IT is not providing them.
- We would like the statistics for room usage and if we get book lockers, those numbers.

**Budget:**

- G Kirlin inquired where the Hoopla numbers are, as Cloud Library has its own line item. They will be consolidated into Digital Materials.

**New Business:**

- G Kirlin has asked that we bring ideas for increasing revenue.
- R Johnson mentioned that a branch in the upper P23, 2023 Library Boarnanhandle would be nice and inquired if other areas needed more functionality.

-Dr. Timmons mentioned the iMac lab has removed the meeting room functionality at Kershaw and P Jarvis mentioned that summer reading has been occurring at the Baptist church nearby. First Steps, a government-funded pre-K program will be assisting with space for Summer Reading in Kershaw this year.

-Returning to fundraising, A Murphy mentioned that Union County NC had a large dinner fundraiser earlier this year for their new Waxhaw Regional Library featuring dinner and a presentation by NY author Adriana Trigiani (Big Stone Gap; The Good Left Undone; Lucia, Lucia; All The Stars Under The Heavens). They additionally host a high tea, which might be more manageable.

**Next Meeting:** July 25<sup>th</sup> Del Webb Branch

**Adjourn: 8:03 PM** Motion R Johnson; second Dr. Timmons; Motion carried and adjourned.