**Lancaster County Library Board Meeting**

28 September 2021

Main Library-313 South White Street, Lancaster, SC

Meeting called to order at 6:35 p.m. by Board Chairwoman, Dr. Deborah Cureton

**Members Present: There was a quorum.**

Dr. Deborah Cureton

Leocadia Frances

George Kirlin

Phyllis Jarvis

MaryEtta Taylor

Rita Vogel-Library Director

Nancy Berry- System Deputy Director

Maggie Keeble-Del Webb

April Williams-Main Library

Five Main Library staff

**Members Absent:**

Lynne Carroll

Erick V. Crawford

Debby Hegler

**Call to order:** by Dr. Cureton at 6:35 PM

**Public Comment:** Steve Willis, retiring County Administrator, was in attendance for his last board meeting as County Administrator. He expressed his appreciation and thanks to the board for the work that had been accomplished as he and the board worked together over the previous years. He also talked about working with his replacement, Dennis Marstall, to familiarize him with various aspects of the job. Both Rita and Dr. Cureton expressed their thanks for all that Steve had done for the library system during his tenure.

**Staff Comments:** Sharon Hammond spoke on behalf of the Main Street staff in support of April being considered for the position of lead librarian that will be vacant when Rita retires in October. She identified the strengths that April would bring to the position. Other staff members gave examples of those qualities.

**Approval of Minutes:** Motion to accept by L.Frances; 2nd by P. Jarvis; motion carried

**Librarian’s Report:**

R. Vogel presented the Librarian’s report:

* DHEC will be putting one of their mobile units at the Indian Land and Kershaw library sites in order to provide members of the community with locations for receiving the Covid booster vaccinations. Library restroom facilities will be available to those getting vaccines should the need arise.
* Curbside library services are continuing; library staff either meet patrons at the door or deliver to cars what they are checking out
* Main library is allowing computer use for limited amounts of time and by limited numbers of patrons; limited numbers are also being allowed to enter the library to search for materials if needed; there is no use of study rooms being allowed at this time
* Rita inquired of S. Willis about the covid numbers in the county and if there was a projected date for reopening county buildings; S. Willis replied that county government staff were watching the numbers and trends, but were hoping that some restrictions could be lifted late October.
* Three grants Rita applied for have been received totaling $30,000; this will enable the purchase of high-end microfilm reader with a computer to go with it, laptops for providing trainings for seniors in Service Pro, and books for increasing the library selections. G. Kirlin asked if she would be writing a synopsis on those grants for recording outcomes. Rita informed the board that she would indeed be doing that in order to report on the outcomes and impacts of those grants.
* Rita is also applying for an Impact Grant that ranges form $5,000 to $50,000 which would be used for implementing the Smallabs program that would service patrons form age 2 through adult. This program includes programs for language, math, science, and music. She would be including a partnership with the schools for this project.

**Financial Report:**

* Was provided in the packet; there were no questions

**Old Business:**

* G. Kirlin reposted that he had contacted board members by email about going to the three library sites to talk with the librarians about the needs required for opening the meeting rooms to the public. Several board members had responded, but there were many conflicts at this time. It was decided that he and anyone who could participate would conduct these visits and create a list for each facility by the second week of October so that the information could be presented to County Council by the third week of October.

**New Business:**

* Fees or no fees for overdue materials was discussed; Rita presented some research regarding this issue for board consideration. The board will be considering this issue at the next meeting.

**Executive Session:** At 7:15, Dr. Cureton convened an executive session. There were two action items discussed.

**Open Session:** was reconvened at 8:00; Voting on the two action items was conducted; bit passed. Action item 1: motion by P. Jarvis, second by L. Frances that emails be sent to the qualified librarians regarding interest in being considered interim librarian until a new person is hired for the position. Action item 2: motion by D. Cureton, second by ME Taylor that the board move forward with using county resources for posting for the position of head librarian and that G. Kirlin will coordinate and head this project.

**Meeting adjourned at 8:40 p.m. by Board Chair- Dr. Cureton**