

Request for Reconsideration of Library Materials

The Library Board of the Lancaster County Library recognizes the right of Lancaster County Library residents and card holders to question materials in the Library collection. The choice of library materials used or borrowed by patrons is an individual matter. A parent or legal guardian has the sole responsibility for monitoring the reading materials selected by their minor children.

The process of reconsideration includes:

- The Library will only accept a Request for Reconsideration form from a Lancaster County resident who is a library card holder. No proxy Request for Reconsideration for an individual or group will be accepted.
- The Library will only review those materials in the collection for which a completed Request for Reconsideration form has been received.
- The Library will accept only a request regarding a specific item or title in the collection, not a genre, category, or an author's body of work.
- The item under consideration will remain in circulation during the review process.
- The completed Request for Reconsideration form is given to the Library Director/Branch Manager. The Library Board with staff advisement will review the request and determine the appropriate response. You may contact the Director at any time about the status of your Request.
- If the County resident/card holder is not satisfied with the decision, the individual may appeal the decision to the Board within 14 days. The request will be put on the agenda of the Board's next regular meeting. All existing Board meeting procedures apply, including the Board reserving the right to limit the length of public comments.
- If an item is withdrawn as part of the reconsideration process, the Library reserves the right to dispose of it at its discretion, including giving it to the Friends of the Library for its book sale.
- An item or title will only be reviewed for reconsideration one time in a ten-year period by the Library.

Your Contact Information

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ E-Mail _____

Do you have a Lancaster County Library card? Yes No

Type of Material: ___ Book ___ BCD ___ DVD ___ Other _____

Author _____

Title _____

Publisher, copyright date _____

1. Do you represent ___ yourself ___ an organization
2. What do you object to in the material? (Be specific. Cite pages from the books. Attach additional pages if needed.)

3. Is there anything positive in this material? If so, what?

4. Did you read, listen to, or view the material in its entirety? _____

5. What do you believe is the theme of this material? _____

6. Are you aware of the evaluation of this material by professional critics? _____

7. For what age group would you recommend this material? _____

8. What would you like the library to do about this material?

