

The regular meeting of the Lancaster County Library Board was held Tuesday, May 31, 2016 at 6:30 p.m. in the meeting room of the Del Webb Library. Members present: Erick Crawford, Clare McConaughay, George Kirlin, Phyllis Jarvis, Dianne Evans, Suzanne Lever, Patricia Croxton, Nancy Berry, manager of the Del Webb Branch, and Rita Vogel, director, Steve Willis, County Administrator, and his guest, Chad Chatledge of Perception Builders
Eighteen members of the public were present.

Mr. Crawford called the meeting to order at 6:30 p.m.

Public Comments: Various members of the public asked for extended hours, especially for college students, the Del Webb library be expanded, with the largest growing need being the Indian Land area.

Mr. Crawford introduced Ms. Croxton as our newest trustee.

Mr. Willis introduced his guest, Mr. Catledge, who proceeded to advise the board. The building of a new library is a process. The board needs to agree on a direction which is clear, concise, and unified. Indian Land seems to need space. Kershaw needs a better location. Lancaster has building needs.

What about a needs assessment by an outside, professional firm?

This would be a useful tool. Mr. Catledge has an associate who could put together a symposium on the future of libraries, free of charge.

Mr. Catledge suggested that, with different plans, we may be able to accomplish things at all three locations. Have the real issues been addressed in the current schematics?

Example: Do we need all that shelving?

Ms. McConaughay: consider the 8M as “phase 1”. Consider this a seven year project.

All three branches need technology and open space.

Mr. Crawford agreed that a professional Needs-Assessment is in order, to point out needs we may not even be aware of.

“\$200 a square foot is a decent ball park estimate,” Mr. Catledge answered Mr. Kirlin’s question.

Mr. Catledge, as project manager of the courthouse construction, procured the architect, needs assessment, and developed a timeline. It took a year of planning, and 18 months of construction.

Bryant Cook can help us with procurements and requests for qualifications.

Project managers usually charge 1 to 3 percent of the total costs.

This is an opportunity to *rebrand* the library.

Consider the Humana Building. Find a direction to tie in all three locations together.

Minutes from the March 29, 2016 meeting were motioned for approval by Ms. McConnaughay, seconded by Ms. Jarvis, and unanimously approved.

Mr. Kirlin suggested that the board have an elected member from the school board join our meetings.

Treasurer's Report: Awarded Lottery money needs to be made available to the library. What is the confusion? Needs to be resolved.

Old Business: Ms. Jarvis motioned that the updated bylaws be approved, seconded by Ms. Evans. They were accepted unanimously.

New Business: The board nominated a committee to look into the appropriate age for children left unattended: Ms. McConaughay, Ms. Jarvis, and Mrs. Vogel. It was agreed to postpone officer elections until the July 26th meeting. Until the board decides it is not necessary, it will meet every month. The next meeting will be held June 28, 2016 in Lancaster.

There being no other business, with a motion seconded, at 8:45 p.m., Mr. Crawford called the meeting adjourned.

Respectfully submitted by

Rita Vogel