

**Lancaster County Library System
Board Meeting
Minutes Jan. 25, 2022**

Date: Tuesday, January 25, 2022

Time: 6:30 p. m.

**Location: Main Library
313S. White Street
Lancaster, SC**

Members Present:

Dr. Deborah Cureton
George Kirlin
Phyllis Jarvis
MaryEtta Taylor
Dr. Jim Timmons

Staff Present:

April Williams, Interim Director
Nancy Berry, Deputy Director

County Government Members:

D. Marstall, County Administrator
B. Mosteller, County Council
A. Blackmon, County Council

Members Absent:

Lynn Carroll
Erick V. Crawford
Leocadia Frances
Debby Hegler

Call to Order- 6:30 p.m. Call to Order, Dr. Cureton

Request from Dr. Cureton for a moment of remembrance for Mrs. Margaret Bundy who was such an avid supporter and friend. This was observed.

Public Comments- none

Comments from County Administrator and Council Members present:

Mr. Marstall expressed his appreciation for the work of the board as well as the great renovations that have taken place in all three locations. He is looking forward to continuing county support for the library system- commenting on the sign for the Main Library and the increase in salary for county employees. Dr. Cureton commented that it is important to keep the needs of this growing library system on the County agenda in the future. Mr. Kirlin asked about the penny sales tax continuing to be in place and how it will be used to complete meeting the needs for the three libraries that still exist. Mr. Marstall responded that those needs would be kept in mind as that money is allocated. Mr. Kirlin also asked if County Council was going to continue meeting as a whole or returning to committees- the members present indicated that they would be continuing meeting as a whole until the end of 2022. A couple of board members expressed that they missed hearing the actual discussions leading up to the votes taken in the meetings. We were reminded that those meetings of the whole where discussions take place are also open to the public as well as being recorded for later viewing.

Both Mr. Mosteller and Mr. Blackmon expressed their pleasure at being with us at this meeting and how proud they were of the work being done by the Library Board and staffs. They also responded to the questions and concerns presented by members. Dr. Cureton asked about the level of involvement on the County's part regarding the choice and hiring of the new Library Director- the state statute was cited and County officials agreed that those decisions would be in the hands of the Library Board.

Minutes- previous meeting minutes were reviewed; motion to approve, P. Jarvis; 2nd, J. Timmons

Librarian's report

-included in the packet

- A. Williams presented the Librarian's Report; numbers are very good; there have been 202 new patrons added in December; Library use is steadily increasing as well.
- The budget report was also presented; changes in the budget will involve some reallocating of funds, but no major changes or increases.
- The meeting with Nutramax went very well; they asked for a formal application which A. Williams completed and submitted.
- The library will be closed to the public on Feb. 21st in order to conduct training for the library staff; A. Williams and N. Berry will be conducting that training.
- Creative Tuesday @ Main got off to a great start; the session was very well attended; this is a collaboration with the Lancaster County Arts Council.

- A. Williams presented an idea to the Board for a Story Walk; this involves having a book set up on signs along a walking area that people can read as they go; there are grant to support this effort which she is looking into. There is the possibility of partnering with the county recreation department as well.
- The design for the sign for the Main Library was included in the packet; this is moving forward.
- N. Berry reported that Friends of the Library at Indianland were painting and replacing tiles in an area of their building; this group is also sponsoring a second self-check out; the sign had run into an issue and some work needs to be done regarding getting the footers set properly before it goes into place, but things are moving forward.
- Kershaw hours have been curtailed due to a faulty heating unit needing repairs; the part has been ordered; the emergency unit is being used, but it does not provide proper heat to allow opening for early hours during these cold mornings.

Financial Report:

- was included in the packet; there were no questions

Old Business:

- the opening after hours issue was revisited from previous meetings; discussion included the security issues that need addressing, having personnel on site to oversee the meetings, and possible solutions to allow this to take place; some of the possibilities include having the Friends of the Library volunteer to be there for meetings, getting people from the groups wanting to use the facilities vetted in order for them to have that oversight ability, shortening hours on certain days so that hours would be extended to 8 PM on other days to accommodate groups.
- The consensus is that the Board wants groups to be able to use the facilities once security issues are resolved and oversight of the facilities can be established.
- G. Kirlin will review the list of security issues with the library staff in order to provide a complete list to the County Council.
- G. Kirlin gave a summary of where we are in the search process; two interviews completed; two this week – Thursday and Saturday. Then the Board will need to meet to discuss next steps as we wind up this search.

New Business:

- CIPA Internet Safety Policy was presented by A. Williams; since we had received this via email and had reviewed, a motion was made by P. Jarvis to

accept, 2nd by J. Timmons, motion carried. A. Williams will send this to the proper entity.

Adjourn

There being no other business, Dr. Cureton adjourned the meeting at 7:43 PM after a motion by P. Jarvis and 2nd by G.Kirlin.